



You have a minor student who wishes to work in your lab for the purposes of internship or student project. What do you do?

1

Navigate to the Safety of Minors in Research Program Page

Carefully read the information regarding the program, PI requirements, minor student requirements, and the approval process, including the list of prohibited activities.

Download, complete and sign:

1. Safety of Minors in Research Approval Request Form
2. Risk Management's Waiver of Liability Form

When these 2 items have been completed and signed, return to this **same** website to submit them for review and approval.

Safety of Minors in Research Proposal Form

Research Safety's Safety of Minors in Research Program provides risk assessment and documentation of safe procedures and completed trainings before approval is issued for minors to begin work onsite in the laboratory. This form asks for a description of the procedures and materials the student will be directly working with and/or observing as lab personnel perform.

Waiver of Liability

UK Division of Risk Management requires minor students and their guardians to submit this signed form before entering into a laboratory on UK campuses or other UK owned properties

For expedient approval, project descriptions on the Safety of Minors in Research Proposal Form must include specific information regarding:



WHAT **WHO** will be providing oversight
materials will be used and the procedures performed with them
WHERE the work will take place
HOW the work will be conducted safely

2

Additional Requirements Based on Project Description

Once the forms are submitted, one or more representatives from the teams within Research Safety may make contact with the PI of the laboratory to outline any further requirements. These requirements are listed below.

3

All minor students with submitted proposed work in research "wet" laboratories are required to complete the basic online training modules: **Chemical Hygiene/Lab Safety Initial Awareness** and **Hazardous Waste**. Depending on the project description there may be other training requirements.

For Projects Describing Work with the Following Materials:

Animal Research

PIs are required to furnish the IACUC number that covers the project's procedures to Research Safety.

If determined necessary, SOPs may be requested for the minors' usage of hazardous agents in conjunction with animals.

PIs are required to notify the IACUC of the addition of the minor to their protocol.

Work with Biohazardous Materials

If the work described falls within the scope of the Institutional Biosafety Committee (IBC), PIs should include on the submitted project description the IBC registration number for the project in which the minor student is participating.

PIs are generally required to submit an amendment to their IBC registration to add the student as personnel. Minor students will also need to complete the **Biosafety**, and dependent on procedures and materials, **Bloodborne Pathogens** online training modules.

Work with Hazardous Chemicals

Hazardous chemicals are those with container labeling and/or a manufacturer's SDS with a GHS pictogram indicating physical or health hazards, along with the signal word "Danger" or "Warning". SOPs for all hazardous chemicals the minor will be directly utilizing or observing others utilizing in the course of the project will be requested to document safe procedures.

As part of compliance with OSHA's 29 CFR 1450 "Laboratory Standard", laboratories should already have SOPs for their materials and procedures in place.

Work with Sealed or Unsealed Radioactive Materials, or Radiation Producing Equipment

Minors are not allowed to work with these materials. Minors can observe procedures with these materials at a distance.

Submission of requested information & completion of all required trainings

APPROVAL

Minor may begin work in the laboratory