

CFH USER'S CHECKLIST

BEFORE YOU START

- ☐ Hood inspection sticker is **current and valid**
 - ☐ Airflow monitor indicates **normal operation**
 - ☐ Sash moves smoothly and glass is intact
 - ☐ Interior is **free of clutter and chemical storage**
 - ☐ Rear baffles and air slots are **unblocked**
 - ☐ Required PPE is worn (lab coat, gloves, eye protection)
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DURING USE

- ☐ Work is conducted **≥ 6 inches inside** the hood
 - ☐ Sash is **at or below marked operating height**
 - ☐ Sash kept **as low as possible** while working
 - ☐ Head and torso remain **outside** the hood
 - ☐ Large equipment is **elevated** to allow airflow
 - ☐ No rapid movements or crowding in front of hood
 - ☐ Only chemicals needed for the experiment are present
 - ☐ Containers are labeled and capped when not in use
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PROHIBITED PRACTICES

- ☐ No long-term chemical storage in the hood
 - ☐ No eating, drinking, or food storage
 - ☐ No blocking airflow with equipment or waste
 - ☐ No bypassing alarms or safety devices
 - ☐ No use if airflow alarm sounds or odors are detected
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AFTER COMPLETING WORK

- ☐ Chemicals returned to proper storage
 - ☐ Waste removed and disposed of correctly
 - ☐ Hood interior wiped down if contamination occurred
 - ☐ Sash fully closed
 - ☐ Experiment left unattended only if approved and labeled (e.g.,: [unattended experiment sign](#))
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REPORT IMMEDIATELY IF:

- ☐ Airflow alarm activates
- ☐ Chemical odors escape the hood
- ☐ Sash, glass, or monitor is damaged
- ☐ Hood inspection is expired
- ☐ Unusual noise or vibration occurs